



**PRIDE IN PLANNING** LLC  
WE TAKE PRIDE IN PLANNING YOUR EVENT



*Compass Studios*



*Samantha Leto Photography*



*Michael & Jasmine Photography*

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## WEDDING SERVICES

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2022



## WHO WE ARE

Pride In Planning LLC is a full-service event planning and management company. We have more than 10 years of experience producing high-caliber events of every type and scale from start to finish. It is our goal to plan your event with pride so that you can focus on being proud of the accomplishment, milestone, or celebration of your event. Our passion is managing the behind-the-scenes details so our clients don't have to worry about them. Our objective is to delight you, our valued customer, by helping you host events that exceed your personal or business requirements and expectations.

Along with attention to detail, we apply the **PRIDE** method of event planning to capture the vision of our clients. We offer our clients and their guests a highly **\*P\***ersonalized experience, **\*R\***adiant service, **\*I\***nnovative solutions, **\*D\***istinctive occasion, and an **\*E\***xtraordinary celebration.



MHarris Studios



## OUR WEDDING SERVICES

Our wedding planners are professionals experienced not only in the wedding industry, but also in how to best coordinate all vendors and logistics. We have multiple levels of service, depending on your needs and budget. Each varies in the degree to which your planner is involved in the planning process and various details, but all levels are designed to help create the synergy needed to make sure your day runs smoothly.

Our wedding planners are also experts in designing every detail of your wedding according to your vision and expectations. They will create a beautiful and flawless presentation that you and your guests will never forget. Services range from one-on-one hourly consultations to full-service wedding production.

We tailor all packages to suit the specific needs of each couple. Contact us to arrange a complimentary consultation to discuss the details of your wedding and we will create a customized package especially for you.

*\*Please note that all pricing is for 2022 and is subject to change*



Jessica Underwood  
Photography



# THE PLATINUM

Full Service Planning, Design, & Decor

The Platinum package is our all-inclusive wedding planning service. This package takes care of all your needs from logistics to esthetics. This service is catered to couples who are looking for a professional to handle all aspects of their wedding day so they enjoy every minute of their wedding experience!

## On The Wedding Day:

### Ceremony

- Bride and Groom "Good Morning" Check-in Call
- Location Set-Up & Coordination of Vendors
- Guest Coordination and Assistance
- Procession and Recession Coordination
- Handle All Personal Items for Ceremony & Reception (guest book, toasting flutes, favors, etc.)
- Distribute Final Payment & Gratuities to Vendors (paid by client)
- Access to Emergency Wedding Day Kit

### Reception

- Location Set-Up & Coordination of Vendors
- Guest Coordination and Assistance
- Grand Entrance Coordination
- Post Reception Clean-up (secure personal items, facilitate transportation, etc)
- Access to Emergency Wedding Day Kit
- Grand Departure Coordination
- Delivery of Gifts and Personal Items to Designated Area for Pick-up

## What We Will Do For You:

- Complimentary 1 Hour Consultation to Discuss Plans, Design, and Budget
- Budget Template
- Personalized Vendor Referral List After First Meeting
- Month by Month Timeline Designed to Assist You at the Start of Your Planning
- Wedding Day Design Board with Revisions
- Full Access to PNP Decor Rental Inventory
- Researching and Sourcing Rental Items
- Negotiation of Vendors
- Deadline Management
- Wedding Planning Organization Templates
- Unlimited Meetings with Couple
- Unlimited Communication via Email and Phone
- Review Vendor Deposits & Payments Due
- Transportation Coordination
- Guest Gift Basket Coordination & Delivery with Wedding Agenda
- Coordination of Bridal Party Lunch on Day Of
- Room Block Coordination
- Marriage License Information
- Seating Chart and Floor Plan Design
- Venue Liaison & Review Banquet Event Orders
- Relay Final Headcount
- Site Inspections at Wedding Venue
- Personalized Wedding Day Timeline
- Contact and Confirm All Hired Vendors and Distribute Wedding Agendas to All Vendors
- 2 Hour Ceremony Rehearsal Coordination
- PNP Planner Plus 1 Assistant for up to 150 Guests
- 8 hours on Wedding Day (additional hours available for fee)

Starting at:

**\$9,000**



Full-service planning is our most popular wedding planning service. This service is catered to busy couples who want their ideal wedding but may not have the time to plan and execute their vision. You decide how involved you want to be in the planning and enjoy every minute of your wedding experience!

## What We Will Do For You:

- Complimentary 1 Hour Consultation to Discuss Plans, Design, and Budget
- Budget Template
- Personalized Vendor Referral List After First Meeting
- Month by Month Timeline Designed to Assist You at the Start of Your Planning
- Wedding Day Design Board with Revisions
- Researching and Sourcing Rental Items
- Negotiation of Vendors
- Deadline Management
- Wedding Planning Organization Templates
- Unlimited Meetings with Couple
- Unlimited Communication via Email and Phone
- Review Vendor Deposits & Payments Due
- Transportation Coordination
- Guest Gift Basket Coordination & Delivery with Wedding Agenda
- Coordination of Bridal Party Lunch on Wedding Day
- Room Block Coordination
- Marriage License Information
- Seating Chart and Floor Plan Design
- Venue Liaison & Review Banquet Event Orders
- Relay Final Head Count
- Site Inspections at Ceremony & Reception Venue
- Personalized Wedding Day Timeline
- Contact and Confirm All Hired Vendors and Distribute Wedding Agendas to All Vendors
- 2 Hour Ceremony Rehearsal Coordination
- PNP Plus 1 Assistant for up to 150 Guests
- 8 hours on Wedding Day with PNP Planners (additional hours available for fee)

## On The Wedding Day:

### Ceremony

- Bride and Groom "Good Morning" Check-in Call
- Location Set-Up & Coordination of Vendors
- Guest Coordination and Assistance
- Procession and Recession Coordination
- Handle All Personal Items for Ceremony & Reception (guest book, toasting flutes, favors, etc.)
- Distribute Final Payment & Gratuities to Vendors (paid by client)
- Access to Emergency Wedding Day Kit

### Reception

- Location Set-Up & Coordination of Vendors
- Guest Coordination and Assistance
- Grand Entrance Coordination
- Post Reception Clean-up (secure personal items, facilitate transportation, etc)
- Access to Emergency Wedding Day Kit
- Grand Departure Coordination
- Delivery of Gifts and Personal Items to Designated Area for Pick-up

Starting at:

**\$8,000**



# THE EMERALD

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## Partial Planning & Design

Our partial planning and design is perfect for couples who need assistance during the last few months of their wedding planning. We can help you complete the planning and design that compliments your vision and budget. After your initial consultation, 4 months prior to your wedding, one of our planners will complete any unfinished wedding plans so you can relax!

### What We Will Do For You:

- Complimentary 1 Hour Consultation to Discuss Plans, Design, and Budget Upon Booking
- Services Begin 4 Months Prior to Wedding Date
- Wedding Day Design Board with Revisions
- Researching and Sourcing Rental Items
- Site Inspection at Ceremony and Reception venue
- Personalized Timeline of Scheduled Wedding Events
- Contact and Confirm All Hired Vendors
- Distribute Wedding Agendas to All Vendors
- Unlimited Communication Via Email or Phone
- Ceremony Rehearsal Coordination up to 2 hours
- PNP Planner Plus 1 Assistant for up to 150 Guests
- 8 hours on Wedding Day with PNP Planners (additional hours available for fee)



*Kerry Renee Photography*

### On The Wedding Day:

#### Ceremony

- Location Set-Up & Coordination of Vendors
- Guest Coordination and Assistance
- Procession and Recession Coordination
- Handle All Personal Items for Ceremony & Reception (guest book, toasting flutes, favors, etc.)
- Access to Emergency Wedding Day Kit

#### Reception

- Grand Entrance Coordination
- Guest Coordination and Assistance
- Location Set-Up & Coordination of Vendors
- Distribute Final Payment & Gratuities to Vendors (paid by client)
- Access to Emergency Wedding Day Kit
- Grand Departure Coordination
- Post Reception Clean-up (secure personal items, facilitate transportation, etc)

Starting at:

**\$ 4,250**



THE OPAL

Partial Planning

Our partial planning is designed for couples who feel comfortable at the start of the planning process but need a professional to finish the job. We will step in four months prior to your wedding to help finish the planning and create the wedding of your dreams!

### What We Will Do For You:

- Complimentary 1 Hour Consultation to Discuss Plans and Budget Upon Booking
- Services Begin 4 Months Prior to Wedding Date
- Wedding Day Design Guidance in Areas You Still Have Left to Complete
- Site Inspection at Ceremony and Reception venue
- Personalized Timeline of Scheduled Wedding Events
- Contact and Confirm All Hired Vendors and Distribute Wedding Agendas to Each Vendor
- Unlimited Communication Via Email or Phone
- Ceremony Rehearsal Coordination up to 2 hours
- PNP Planner Plus 1 Assistant for up to 150 Guests
- 8 hours on Wedding Day with PNP Planners (additional hours available for fee)



Samantha Leto Photography

### On The Wedding Day:

#### Ceremony

- Location Set-Up & Coordination of Vendors
- Guest Coordination and Assistance
- Procession and Recession Coordination
- Handle All Personal Items for Ceremony & Reception (guest book, toasting flutes, favors, etc.)
- Access to Emergency Wedding Day Kit

#### Reception

- Grand Entrance Coordination
- Guest Coordination and Assistance
- Location Set-Up & Coordination of Vendors
- Distribute Final Payment & Gratuities to Vendors (paid by client)
- Access to Emergency Wedding Day Kit
- Grand Departure Coordination
- Post Reception Clean-up (secure personal items, facilitate transportation, etc)

Starting at:

**\$3,150**



THE RUBY 

Month Of Coordination

The Month Of Wedding Coordination service is designed for the couple who have control over the planning process. They have completed all their wedding plans and want a professional to execute these plans on their wedding day. We tie any loose ends so you will be at ease!

## What We Will Do For You:

- Complimentary 1 Hour Consultation to Wrap Up Details
- Personal Vendor Referral List According to Your Needs After First Meeting
- Services Begin 1 Month Prior to Wedding Date
- Wedding Day Design Guidance
- Site Inspection Three Weeks Prior to Your Wedding
- Wedding Planning Organization Templates
- Timeline of Scheduled Wedding Events
- Final Calls the Week of Wedding to Vendor List and Services
- 1 Hour Ceremony Rehearsal
- PNP Coordinator Plus 1 Assistant for up to 150 Guests
- 8 hours on Wedding Day with PNP Coordinator (additional hours available for fee)

## On The Wedding Day:

### Ceremony

- Location Set-Up & Coordination of Vendors
- Procession and Recession Coordination
- Handle All Personal Items for Ceremony & Reception (guest book, toasting flutes, favors, etc.)
- Access to Emergency Wedding Day Kit

### Reception

- Guest Coordination and Assistance
- Location Set-Up & Coordination of Vendors
- Grand Entrance Coordination
- Distribute Final Payment & Gratuities to Vendors (paid by client)
- Access to Emergency Wedding Day Kit
- Grand Departure Coordination
- Post Reception Clean-up (secure personal items, facilitate transportation, etc)



United Photography

Starting at:

**\$1,400**



# THE PEARL

## Day Of Coordination

The Day Of Wedding Coordination service is designed for the couple who have completed all their wedding plans and want a professional to execute these plans on their wedding day. We will step in two weeks out to get to know your plans and properly execute them!

### What We Will Do For You:

- Complimentary 1 Hour Consultation to Wrap Up Details
- Personal Vendor Referral List According to Your Needs After First Meeting
- Wedding Day Design Guidance
- Services Begin 2 Weeks Prior to Wedding Date
- Site Inspection Prior to Your Wedding
- Wedding Planning Organization Templates to Assist You
- Timeline of Scheduled Wedding Events
- Final Calls the Week of Wedding to Vendor List and Services
- 1 Hour Ceremony Rehearsal
- PNP Wedding Coordinator and 1 Assistant on Your Wedding (Up to 8 hours, additional hours available for fee)



### On The Wedding Day:

#### Ceremony

- Location Set-Up & Coordination of Vendors
- Procession and Recession Coordination
- Handle All Personal Items for Ceremony & Reception (guest book, toasting flutes, favors, etc.)
- Access to Emergency Wedding Day Kit

#### Reception

- Guest Coordination and Assistance
- Location Set-Up & Coordination of Vendors
- Grand Entrance Coordination
- Distribute Final Payment & Gratuities to Vendors (paid by client)
- Access to Emergency Wedding Day Kit
- Grand Departure Coordination
- Post Reception Clean-up (secure personal items, facilitate transportation, etc)

Starting at:

**\$1,000**





# DESTINATION PLANNING

Our expert planners can assist you in planning a flawless destination wedding you and your guests will never forget!

## What We Will Do For You:

- Initial meeting with the couple to gather information
- Unlimited emails, scheduled calls, and meetings with the couple
- Budget management
- Month by month timeline designed to assist you from conception to completion
- Full design board and theme and sourcing and design of all décor/rentals
- All vendor communication and logistics planning; coordination of contracts and payments
- Guide you toward the ideal destination and resort option
- Manage guest reservations including their resort stay, airfare, and group excursions
- Act as a liaison with the destination wedding team to fulfill your vision needs
- Provide guidance based on knowledge and local research on laws, permits needed, marriage license requirements, etc.
- Create contingency plans for rain and other unforeseen circumstances
- Development of a detailed wedding timeline and floor plan for contracted vendors and bridal party
- Guest Coordination – RSVP management; pre and day of coordination of all guest registration requirements; secure group rates
- Onsite arrival minimum of 2 days in advance at destination location to meet with resort planning team and finalize wedding day details



Michael & Jasmine Photography



Tiffani Amber Photography

## On the Wedding Day:

- Supervise set up of the ceremony and reception area
- Assist musicians/band with the timing of ceremony music and other cues
- Coordination of events at reception (intros, toasts, cake cutting)
- Oversee all vendor commitments and ensure they are fulfilled to your standards; Distribute final payments and gratuities
- Extensive emergency kit for the wedding party
- Coordinate the collection of gifts and all items belonging to you at the end of the night for delivery to appropriate parties
- Access to Aisle Planner for another 30 days post last wedding event

Starting at:

**\$ 2,750**



# A LA CARTE SERVICES

We are so much more than just a planner and coordinator. Let us help you create the most perfect day. Add any of our additional services to your package!

## Travel & Accommodation

Let us assist with your honeymoon! We work directly with Sandals Destination All-Inclusive Resorts to create a honeymoon you will never forget!

Pricing begins at \$500



United Photography

## Design Services

Our design services will ensure that your event is stunning and flawless. Your PNP planner will work with you one on one to create your personalized design for your dream wedding!

Includes:

- Full Design Board with three revisions
- Researching and sourcing all rental and decor items
- Creation of custom items if needed

Pricing begins at \$80 an hour  
\*Rentals & materials not included



KPC & CO Photography

## Decor Rentals

We offer a wide variety of decor and equipment available for rent for your wedding day. Please see our Decor Rental Brochure for more details.

Pricing varies based upon decor selections



Jessica Underwood Photography